Annual Fire Safety Report AFSR
2023 Statistics - Fire Safety
January 2022 – December 2022

Pennco Tech Bristol Campus Location:

3815 Otter Street
Bristol, PA 19007
215-785-0111

August 31, 2023

Preparation and Distribution of the Annual Fire Statistics

Pennco Tech officials prepare the annual security report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The Full text of this report can be located on our web site WWW.Penncotech.edu . We are required to publish and distribute an annual security report and annual fire safety report by Oct. 1 to all enrolled students and all employees. We provide notice of the published reports through our student/staff portal, and Email. The annual fire safety report is prepared in cooperation with the local fire department surrounding our campus and on-campus housing facility. The report contains fire statistics and various policy statements. The statements accurately reflect how the policies are currently implemented.

Each year, and before October 1, an e-mail notification is made to all enrolled students and all employees that provide a web URL to the annual security report and a separate web URL to the annual fire safety report. Copies of the reports may also be obtained upon request by all students enrolled or prospective, and all current or prospective employees from any of Pennco Tech's officials, or from the office of Career Services.

All prospective students and employees will be given an information sheet along with their applications, which contains a web URL for the annual security and annual fire safety reports, to provide awareness of contents and location of the reports.

All new students and employees will sign a letter of acknowledgment form on their first day of school or employment, which contains a web URL for the annual security and annual fire safety reports, to affirm their awareness of contents and location of the reports.

On Campus Housing Fire Safety System

Pennco Tech utilizes smoke detectors and a heat detection system, which are monitored by an outside security agency for fire. If a fire has been detected, the local Fire Department will respond.

On Campus Housing Fire Drills

Pennco Tech will hold at least 2 fire drills annually for its on campus housing facility.

Campus Policy on Portable electric appliances, smoking and open flames

The on campus student housing facility prohibits the use of portable electric appliances. It is also a non-smoking facility and prohibits all types of open flames.

Evacuation Procedures

In the event that a fire has been detected, all residents should exit the building and report to the established rally points. Inside of all Residents rooms is an evacuation path to the nearest exit. Evacuation procedures are rehearsed during drills. If a fire has been detected in the evening outside of the normal operating hours of the Institution, Residents should call 911, and wait for local First Responders.

Fire Safety Education and Training Programs

A formal training program shall be maintained that will ensure all employees, and students are aware of the school's emergency procedures. The design and oversight of this program shall be the joint responsibility of the Director of Maintenance and the School Director. Every department head is charged with ensuring that the individuals they supervise participate in all prescribed safety training. Table top drills shall also be used to train key personnel throughout the year.

New employees shall receive training in emergency procedures during New Employee Orientation and through on going departmental in-service. Instructors will review fire safety and training as documented in all course syllabi with new students and returning students on the first day of each term.

Reporting a Fire for the Purpose of Collecting Fire Statistics

For the purpose of collecting fire statistics, anyone of the following Campus Security Authorities can be responsible for assuring the fire incident will be properly documented and filed for further review and analysis for updating the Fire statistics records in the annual fire safety report.

Campus Security Authorities-Contact # 215-785-0111(Front Office)

1. School Director- Alfred Parcells Jr
2. Director of Education- Hakiem Coles
3. Director of Student Services- Amanda Cottrell
4. Evening Education Administrator- Omar Ali

On-Campus Student Housing Facility Fire Statistics

Note: *No Reported Fires for Building 1 located at 3815 Otter Street Bristol, PA 19007*

	2020	2021	2022
Unintentional Fire	0	0	0
Cooking	0	0	0
Smoking materials	0	0	0
Open Flames	0	0	0
Electrical	0	0	0
Heating equipment	0	0	0
Hazardous products	0	0	0
Machinery/Industrial	0	0	0
Natural	0	0	0
Other	0	0	0
Intentional Fire	0	0	0
Undetermined Fire	0	0	0
On-Campus housing fire drills	4	3	2

In the event of a reported fire, the following statistics will also be posted.

1. The number of deaths related to the fire
2. The number of injuries related to the fire that resulted in treatment at a medical facility
3. The value of property damage related to the fire.
4. Number of Fires and Cause of each Fire

Fire Safety Log

Pennco Tech maintains a fire log that contains the date and time of a fire and when it was reported, the nature of that fire, and location of the fire. The Director of Maintenance maintains the log, and will update the log within two business days in the event of a fire. The log can be made available to the public upon request.

Future Improvements in Fire Safety

This Fire Safety Policy will be reviewed as needed or immediately following a fire for any improvements that may be required.